



EXECUTIVE FELLOWSHIP IN ASSOCIATION LEADERSHIP & PROFESSIONAL AFFAIRS

Why Pursue a Fellowship with the North Carolina Association of Pharmacists?

Join our highly motivated and innovative team here at the North Carolina Association of Pharmacists, you could be our next Executive Fellow! An executive fellowship provides firsthand experience in how to lead a pharmacy association during a time when the profession is going through exciting and innovative changes. As an executive fellow, you will have the opportunity to learn from and be mentored by association staff and volunteer leadership. The fellowship will position you as a leader for the profession; and it will provide you with experience, management, and leadership skills that will allow you to succeed in any pharmacy career setting. Executive fellows with state pharmacy associations often go on to secure positions within state and national pharmacy associations.

Make the Experience Your Own

Through an Executive Fellowship in Association Leadership & Professional Affairs, you will have the opportunity to personalize your professional development and set your own career path, while carrying out a unique set of responsibilities that help strengthen two of the Association's foundational pillars of operation: Education and Membership.

Fellowship Information

Duration: 12 months (option to add a 2nd year)

Application Deadline: December 15th

Starting Date: July 1, 2027

Stipend: \$50,000 - \$55,000 based on experience

Fringe Benefits:

- Health Insurance (Fellow does have a percent contribution each month)
- Paid Holidays
- Paid Time Off (10 days)
- Simple IRA (Contribution Match up to 3%)
- Travel Fund

<https://ncap.memberclicks.net/executive-fellowship>

Areas of Leadership Development

- Project Management & Implementation
- Budget Development and Management
- Communications and Publications
- Educational Development
- Practice Advancement & Transformation Work
- Membership Development & Management
- Resource Development
- Strategic Planning
- Association and Foundation Non-Profit Governance

What Qualities Will Help Me Succeed?

- You have an outgoing personality
- You desire to be a leader in pharmacy
- You are highly motivated to succeed
- You thrive in an environment where you are given autonomy
- You thrive in fast-paced, and changing work environment
- You enjoy a challenge
- You have excellent communication and time management skills
- You take initiative and enjoy self-learning
- You want to build a career beyond what is currently available to you
- You want an exciting, non-traditional position with a limitless future

Contact Information

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For more information about NCAP visit
www.ncpharmacists.org



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NCAP Executive Fellowship in Association Leadership & Professional Affairs

The North Carolina Association of Pharmacists' Executive Fellowship in Association Leadership & Professional Affairs is a postgraduate training program conducted at NCAP headquarters under the direction of the Chief Executive Officer and practice advancement staff. The Fellowship provides an exceptional learning experience for a pharmacist interested in being a leader in the advancement of our profession. Associations touch the lives of individuals on a daily basis. They inspire professionals, unify and provide a collective voice for the profession, as well as provide education, innovation opportunities and resources for members.

The Purpose of This Executive Fellowship

- To support the development of individuals interested in association management and leadership
- To advance areas of the North Carolina Association of Pharmacists' strategic plan, mission and vision
- To utilize the qualifications of the Fellow to lead the Association's education and membership development initiatives.

The Executive Fellow will: work to expand NCAP's membership, education and practice advancement initiatives, resources and tools that bring value to our members. The Fellow will be provided with opportunities to gain experience in numerous aspects of association work, and provide insight and assistance in carrying out the Association's services for members. The Fellow will be integral to our work supporting member engagement for pharmacists, technicians and student pharmacists; and will be provided with opportunities to lead projects and to develop skills stemming from our work with partners, stakeholders, state agencies, and policy makers.

Application Materials:

Eligibility: graduate of an ACPE-accredited school of pharmacy; new graduates, residency-trained individuals, and pharmacists seeking this experience to support career advancement, are all welcome to apply.

A complete application is the submission of via email to the contact person by deadline (see other side):

1. A letter of interest to include written responses to all three of the application questions
2. Curriculum vitae
3. Two letters of recommendation

Application questions:

1. Please provide an overview of why you are applying for this Fellowship, and how you plan to utilize the experience offered through this Fellowship for your future career plans. (400 words max)
2. Because of the assigned responsibilities for education and membership, this Fellowship specifically calls for an individual with an outgoing personality, drive to succeed, and accountability, share something specific about yourself that demonstrates that you have each of these 3 qualities. (400 words max)
3. Tell me something about yourself not yet covered in the first two questions that you believe is essential to why you believe you have "the right stuff" to be NCAP's next Executive Fellow.